

**Subject: SRF- Lockdowns**

**FY 2018 Proposed Budget  
Budget Work Session Follow-up**

**4/12/2017**

The following information is provided in response to a request made by Mr. Jay Fisette at the work session on 3/22/2017, regarding the impact of lockdowns in the Detention Facility over the past 3-5 years.

The Arlington County Detention Facility (ACDF) is a direct supervision facility. Direct Supervision is a philosophy of inmate management in which the facility design features are combined with a comprehensive approach to managing inmate populations. Additional details of direct supervision can be found at the end of this summary.

Beginning in FY 2012, the Sheriff's Office established a temporary program known as "phased lockdowns" in the ACDF as a cost savings measure. Phased lockdowns occur when staffing falls below minimum levels due to staffing shortages and functional vacancies (vacation leave, sick leave, training, military requirements, FMLA, light duty, emergency details, and special projects). Phase 1 to 3 Lockdowns are described as follows:

Phase 1- Program Centers may be shut down or scheduled programs moved to a different location in the ACDF.

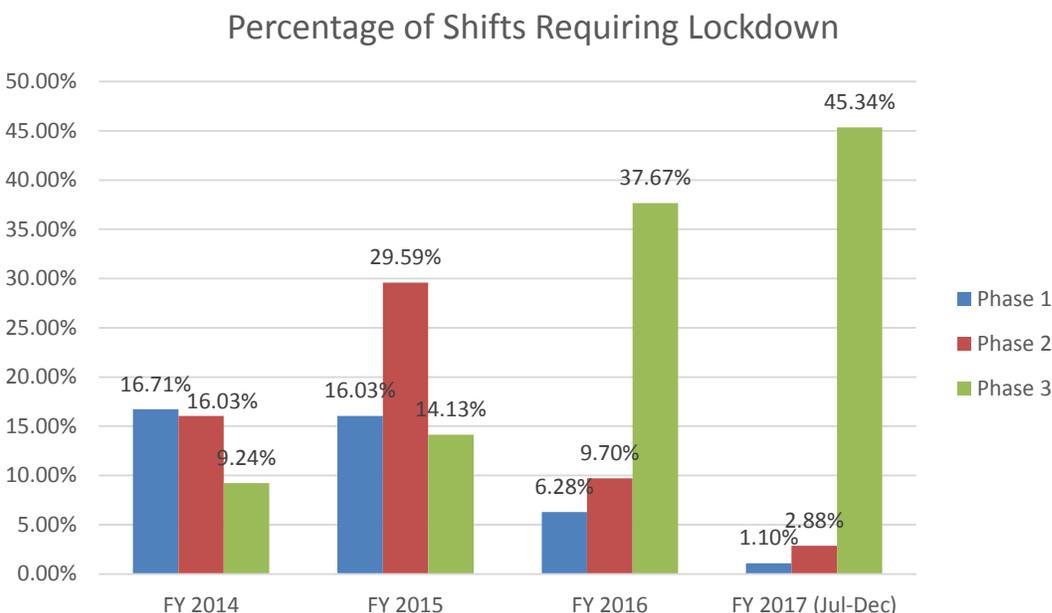
Phase 2- Phase 1 reductions, plus;

- The Shift Commander may cancel or move one or more programs occurring in the Program Centers to reallocate staff to assist in other areas of the ACDF.
- The Shift Commander will assess the staffing levels to determine if Video Arraignments can occur in the ACDF or need to be moved to the Courthouse.

Phase 3- Phase 1 and 2 reductions, plus;

- The Shift Commander will order the lock down of the facility, which includes:
  - Inmate movement throughout the facility is limited.
  - Programs, services and visitation are cancelled.
  - A limited number of special-management inmates may be permitted recreation consistent with Sheriff's Office policy.
  - General Population inmates are afforded recreation outside of their cells for two (2) hours on day shift and one (1) hour on night shift.
  - Only Sheriff personnel are allowed into the secured perimeter

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It is important to note that the chart above is measuring the percentage of shifts where a lockdown phase is implemented at some point, not the time spent in lockdown. The Sheriff expects that the proposed addition of 7.0 FTEs for a full year in FY 2018 will reduce Phase 3 lockdown rates; see web page 322 for the performance measure describing this impact.

Any level of phased lockdowns erodes the basic concepts of direct supervision and impacts the safety and security of the facility, staff, and inmates. These lockdowns have negative impacts on both staff and inmates, resulting in a decline in inmate behavior, staff morale, staff training, and an increase in inmate incidents and staff sick leave.

### Direct Supervision Summary

Features of Direct Supervision include:

- Staff interacts continuously with inmates in the housing units, actively supervising them to identify problems in their early stages.
- Basic management techniques are used to prevent negative behavior and encourage positive behavior.
- Staff assumes control of the jail and establishes a professional supervisory relationship with inmates.
- There are no physical barriers separating staff and inmates in the housing units.

A direct supervision model in detention centers is designed to create a safe and secure environment which reduces inmate violence, tension, and vandalism, while increasing job satisfaction for employees. This means the detention facility wants to avoid lockdown situations in which inmates are confined to their cells.