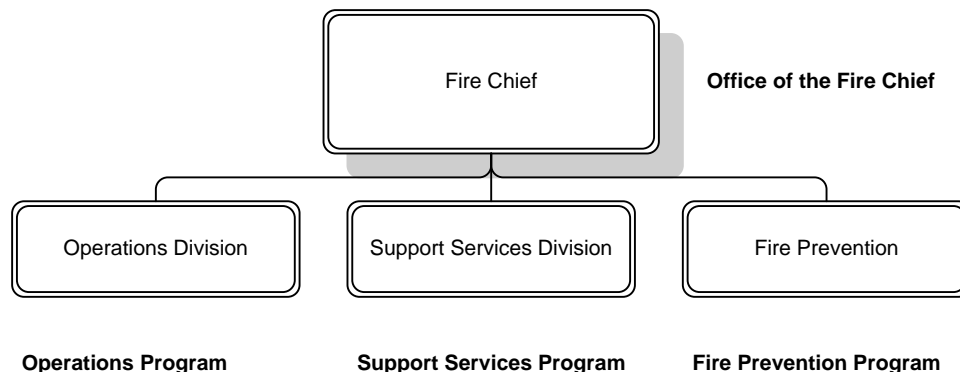


*Our Mission: To mitigate threats to life, property and the environment through education, prevention, and effective response to fire, medical, and environmental emergencies*

## LINES OF BUSINESS



## SIGNIFICANT BUDGET CHANGES

The FY 2014 adopted expenditure budget for the Fire Department is \$50,993,422, a three percent increase from the FY 2013 adopted budget. The budget reflects:

- ↑ Personnel increases due to reclassification of uniform positions (\$948,615) and administrative positions identified to be substantially below comparative pay studies, the transfer of a grant funded National Incident Management System (NIMS) position (\$125,000, 1.0 FTE) from the Office of Emergency Management (OEM) to the Fire Department, employee step increases, a three percent increase in the County's cost for employee health insurance, and adjustments to retirement contributions based on current actuarial projections. These increases are partially offset by annual adjustments to recruit class expenses based on FY 2014 projections and the removal of one-time funding for FY 2013 additional County Board approved holidays (\$55,000).
- ↑ Non-personnel expenses increase due to an increase in operating equipment funded by the Four-For-Life grant (\$76,842) and contractual increases (\$1,852). These increases are partially offset by an adjustment to the annual expense for the maintenance and replacement of County vehicles (\$45,368) and lower protective clothing charges for recruit class (\$4,889).
- ↑ Fee revenues increase due to higher projections in Falls Church reimbursements based on the FY 2014 budget for services provided by the County (\$117,532) and the change itemized below.
- ↑ Grant revenues increase due to the Four-For-Life grant (\$76,842) and the transfer of the NIMS grant from OEM to the Fire Department (\$125,000).

**Support Services**

↑ Increase ambulance transport fee revenue (\$300,000).

IMPACT: No direct impact.

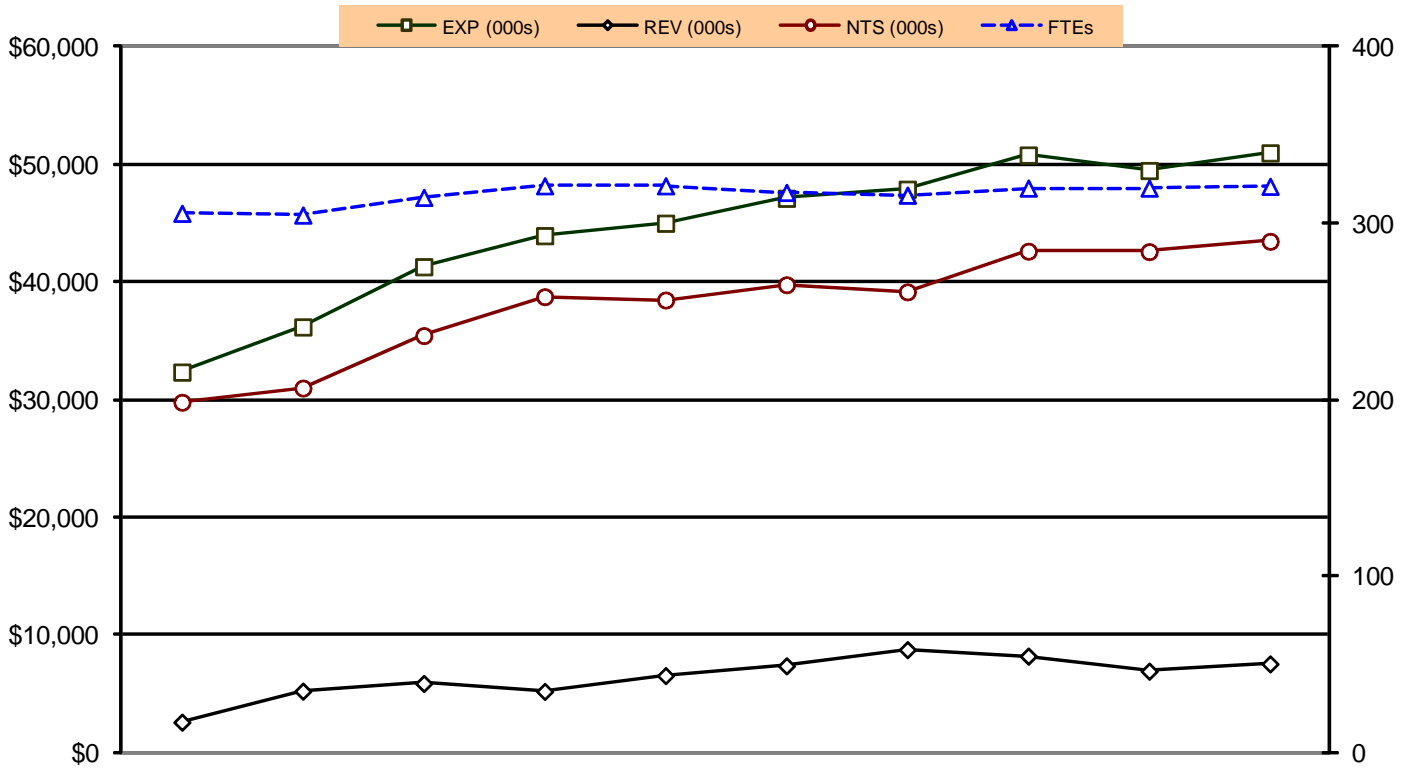
**DEPARTMENT FINANCIAL SUMMARY**

	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	% Change '13 to '14
Personnel	\$43,361,783	\$43,242,770	\$44,710,297	3%
Non-Personnel	7,450,795	6,254,688	6,283,125	-
<b>Total Expenditures</b>	<b>50,812,578</b>	<b>49,497,458</b>	<b>50,993,422</b>	<b>3%</b>
Fees	6,882,277	6,324,715	6,742,247	7%
Grants	1,299,384	575,416	777,258	35%
<b>Total Revenues</b>	<b>8,181,661</b>	<b>6,900,131</b>	<b>7,519,505</b>	<b>9%</b>
<b>Net Tax Support</b>	<b>\$42,630,917</b>	<b>\$42,597,327</b>	<b>\$43,473,917</b>	<b>2%</b>
Permanent FTEs	320.00	320.00	321.00	
Temporary FTEs	-	-	-	
<b>Total Authorized FTEs</b>	<b>320.00</b>	<b>320.00</b>	<b>321.00</b>	

**Expenses by Line of Business**

	FY 2012 Actual	FY 2013 Adopted	FY 2014 Adopted	% Change '13 to '14
Office of the Fire Chief	\$292,008	\$555,661	\$578,981	4%
Operations Program	40,375,523	37,700,202	39,054,383	4%
Fire Prevention	2,671,196	3,020,366	2,975,323	-1%
Support Services	7,473,851	8,221,229	8,384,735	2%
<b>Total Expenditures</b>	<b>\$50,812,578</b>	<b>\$49,497,458</b>	<b>\$50,993,422</b>	<b>3%</b>

**EXPENDITURE, REVENUE, NET TAX SUPPORT AND FULL-TIME EQUIVALENT TRENDS**



	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Adopted Budget	FY 2014 Adopted Budget
<b>EXP (000s)</b>	\$32,349	\$36,190	\$41,312	\$43,948	\$45,010	\$47,138	\$47,908	\$50,813	\$49,497	\$50,993
<b>REV (000s)</b>	\$2,561	\$5,200	\$5,855	\$5,177	\$6,523	\$7,354	\$8,729	\$8,182	\$6,900	\$7,519
<b>NTS (000s)</b>	\$29,788	\$30,990	\$35,457	\$38,771	\$38,487	\$39,784	\$39,179	\$42,631	\$42,597	\$43,474
<b>FTEs</b>	305.7	304.7	314.7	321.3	321.30	317.55	316.00	320.00	320.00	321.00

Fiscal Year	Description	FTEs
FY 2005	▪ Added 1.5 FTEs for National Medical Response Team (NMRT) grant (\$127,000 expense and revenue) and 1.0 FTE for the Pentagon Chemical, Biological, Radiological and Nuclear Directorate grant (\$110,321 expense and revenue).	2.5
	▪ Transferred 2.0 FTEs (Fire/EMS Captain) to Office of Emergency Management	(2.0)
	▪ Added .2 FTE, Operational Medical Director (\$17,101).	0.2
	▪ Added \$70,000 for Firefighter/EMS required physicals.	
FY 2006	▪ Added \$55,000 for licensing and wireless connectivity for grant funded mobile data computers.	
	▪ Eliminated 1.0 FTE (\$40,413) with outsourcing of ambulance billing function and increased overtime (\$162,850).	(1.0)
	▪ Added \$84,082 for County telephones, \$35,175 for utilities, \$149,895 for County vehicles, \$58,476 for fuel for County vehicles, \$53,822 for contractual obligations and an additional \$30,000 for outsourcing ambulance billing.	
FY 2007	▪ County Board approved changes to the ambulance transport fee structure and increased fees for a total revenue increase of \$400,000.	
	▪ County Board added 8.0 FTEs and \$455,022 personnel funding with \$274,667 revenue from Department of Homeland Security, Staffing for Adequate Fire and Emergency Response (SAFER) grant to provide a fourth Firefighter/EMT position on two additional fire apparatus currently staffed with only three Firefighter/EMTs.	8.0
FY 2008	▪ 2.0 FTE Fire Marshals were added for support to the Pentagon with full reimbursement from Department of Defense.	2.0
	▪ \$126,478 lease purchase funding was transferred to Non-Departmental accounts.	
	▪ The County vehicle rental increased \$361,941, including maintenance and replacement costs as well as funding for lease financing a ladder truck from the Phase II replacement plan and an increase for Phase III of the vehicle replacement plan.	
	▪ Other non-personnel increases include utilities (\$36,686), inflationary increases to contracts (\$50,404) and fuel for County vehicles (\$104,562).	
	▪ The County vehicle rental increased (\$228,416) as well as fuel for County vehicles (\$63,175).	
FY 2009	▪ Decreases for FY 2007 one-time funding for Fire Programs grant, (\$205,618) and personal protective clothing for recruits (\$27,125).	
	▪ Ambulance billing collections increased (\$638,842) as well as the cost to the contractor for collection of the billings (\$47,913).	
	▪ Increases in the Pentagon Fire Marshall, HAZMAT and NMRT grants all due to corresponding increases in personnel costs (\$57,853).	
	▪	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> <li>▪ The SAFER grant decreased (\$64,094), due to the declining balance.</li> <li>▪ The Falls Church billing decreased (\$4,931) based on the reconciliation of prior year payments and a decrease is reflected for the FY 2007 one-time funding for the Fire Programs grant (\$205,618).</li> <li>▪ <i>Added a grant-funded 0.6 FTE and \$102,562 for the National Metropolitan Response Team (NMRT) and reallocated 6.0 FTEs and \$590,929 from Fire contingent in Non-Departmental as part of the FY 2007 Closeout.</i></li> </ul>	6.6
FY 2009	<ul style="list-style-type: none"> <li>▪ <i>Added funding for overtime expenses (\$312,821), recruitment classes (\$156,494) and grant funding increases for overtime (\$20,562).</i></li> <li>▪ Decreased personnel expenses due to 1.0 frozen FTE (\$53,497), 2.0 uniformed FTEs converted to civilian positions (\$53,995), and the conversion of 2.0 grant funded uniformed positions into fee supported civilian positions (\$65,241).</li> <li>▪ Increased funding for utility cost and non-discretionary contractual expenses (\$41,134), special telephone expenses (\$79,934), maintenance for mobile data terminals (\$51,165), operating supplies (\$164,948), protective clothing for the Firefighters (\$289,906), ambulance billing contract due to higher revenue projections (\$57,087), and additional Fire Programs grant for operating equipment (\$245,507).</li> <li>▪ Reduced funding in a variety of accounts including training, equipment repairs and travel (\$167,512).</li> <li>▪ Increased revenue for ambulance fees based on FY 2007 actual revenues and fee increases (\$726,158), Fire Inspection Program due to an increase of the system inspection fee from \$85/hour to \$130/hour (\$210,600) and a new charge of \$130/hour for inspection of permitted buildings (\$379,080), and Falls Church reimbursements (\$180,874).</li> <li>▪ Increased revenue for Fire Programs grant (\$245,507), the National Metropolitan Response Team (\$114,673) and the Pentagon Force Protection Agency grant (\$32,249).</li> <li>▪ Decreased revenue due to the phase out of the Staffing for Adequate Fire &amp; Emergency Response (SAFER) grant (\$82,667) and the elimination of the Pentagon Fire Marshalls grant (\$242,362).</li> </ul>	
FY 2010	<ul style="list-style-type: none"> <li>▪ The County Board added funding for a one-time lump-sum payment of \$500 for employees (\$181,862).</li> <li>▪ Increased funding for utilities (\$45,910), rental of County vehicles (\$186,204), fuel charges (\$48,331), telephone and communications charges (\$9,314) and uniformed physicals contract (\$10,284).</li> <li>▪ Eliminated a Field Telecommunications position (\$77,648, 1.0 FTE) and an Administrative Support position (\$76,510, 1.0 FTE); reduced funding for personal protective clothing (\$200,000), repairs to buildings and equipment (\$33,795) printing (\$3,289), postage (\$1,680) and subscriptions (\$2,233); and eliminated the pre-incident planning software on Mobile Data Computers in response apparatus and vehicles (\$39,938).</li> </ul>	(2.0)

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> <li>▪ One-time reductions were made in funding for recruit physicals and psychological testing (\$57,131), recruit wearing apparel (\$169,320), and active recruitment (\$34,167).</li> <li>▪ Eliminated a Battalion Chief position at the Training Academy (\$185,449, 1.0 FTE).</li> <li>▪ Eliminated a Battalion Chief position, a Captain position and a Supply Clerk position (\$393,258, 3.0 FTEs) in Logistics.</li> <li>▪ Eliminated the Public Education position (\$83,821, 1.0 FTE) and added three Inspector positions and one Administrative support staff (\$332,354, 4.0 FTEs) in Fire Prevention.</li> <li>▪ Eliminated a grant funded HAZMAT position at the Pentagon (\$186,215, 1.0 FTE), rescheduled the FY 2010 recruit class to FY 2011 (\$1,227,320), and reduced employee training \$(32,266) and subscriptions (\$1,600).</li> <li>▪ <i>Increased the temporary Operational Director position by 0.25 FTEs as part of the FY 2009 Closeout.</i></li> <li>▪ Increased revenues due to an increased projection in the City of Falls Church reimbursement (\$261,142), ambulance transport revenue (\$100,000), and additional inspection fee revenues (\$332,354), partially offset by decreases in the SAFER grant (\$77,333) and the HAZMAT Pentagon grant (\$169,493).</li> </ul>	
FY 2011	<ul style="list-style-type: none"> <li>▪ The County Board approved \$759,633 in additional personnel funding for new recruit class in FY 2011. This is in addition to the \$855,750 proposed by the County Manager for a total of \$1,615,383.</li> <li>▪ Eliminated a Battalion Chief position assigned to the Office of Emergency Management (\$182,848, 1.0 FTE)</li> <li>▪ Eliminated one of two Emergency Medical Services Battalion Chief positions through attrition and reduce contracted training services in order to upgrade the temporary Operational Medical Director position in the Office of the Fire Chief to a permanent full-time position (net reduction: \$67,444, 0.55 temporary FTE).</li> <li>▪ Increased funding for recruit physicals, psychological examinations and fingerprinting (\$26,965), personal protective clothing (\$96,278) and recruitment (\$34,167).</li> <li>▪ Increased fee revenues due to higher projections for ambulance transport fees (\$300,000), partially offset by lower projections for Falls Church billing (\$58,915).</li> <li>▪ Decreased grant revenues due to the final year of the SAFER grant (\$56,000), partially offset by an increase in the National Medical Response Team grant (\$29,880).</li> </ul>	
FY 2012	<ul style="list-style-type: none"> <li>▪ The County Board restored the Battalion Chief position in Logistics that was eliminated in FY 2010 (\$197,913, 1.0 FTE).</li> <li>▪ The County Board approved a one percent one-time lump sum payment</li> </ul>	

Fiscal Year	Description	FTEs
	<ul style="list-style-type: none"> <li>for employees at the top step.</li> <li>▪ Added funding for three Community Inspector positions for fire protection systems testing (\$298,124, 3.0 FTEs) and for a recruit class in FY 2012 (\$264,860).</li> <li>▪ Increased funding for computers, phones, uniforms and auto fund charges for the new Community Inspector positions (\$12,889).</li> <li>▪ Decreased annual expenses for County vehicle charges (\$196,929), fuel charges (\$100,000) and personal protective clothing (\$11,466)</li> <li>▪ Increased fee revenues in systems testing (\$332,800) due to the addition of the three Community Inspectors, and higher projections for ambulance transport fees (\$35,000), partially offset by lower projections for permitted buildings inspections (\$158,269) and Falls Church reimbursements (\$106,259).</li> </ul>	3.0
FY 2013	<ul style="list-style-type: none"> <li>▪ County Board approved two additional holidays for FY 2013 (\$55,000).</li> <li>▪ Decreased personnel expenses due to a decrease in the number of recruits from 26 to 13.</li> <li>▪ Elimination of overtime expense funded by the National Medical Response Team (NMRT) contract.</li> <li>▪ Conversion of an NMRT funded position into a County funded Inspector position to review site plans in conjunction with the Department of Community Planning, Housing and Development (CPHD). The full cost of this position is reimbursed by CPHD.</li> <li>▪ Additional funding for fuel (\$74,700).</li> <li>▪ Increased Auto Fund charges (\$325,392).</li> <li>▪ Increased expense for protective clothing for recruits (\$48,558).</li> <li>▪ Additional costs for maintenance, repairs, and fuel for Falls Church fire apparatus and medic unit (\$95,000), which are reimbursed by the City. These increases are partially offset by a decrease in the Falls Church reimbursements for other services (\$11,729).</li> <li>▪ Reallocation of funding from the Fire Department to the Department of Environmental Services for station bay door maintenance and repairs (\$50,000).</li> <li>▪ Increased fee revenues due to higher projections in the fire code permit, inspection fees, and other miscellaneous fees (\$261,334) and ambulance transport fees (\$50,000).</li> <li>▪ Decreased grant revenues due to the elimination of the National Medical Response Team grant (\$339,527).</li> </ul>	
FY 2014	<ul style="list-style-type: none"> <li>▪ Personnel increases primarily due to reclassification of uniform positions (\$948,615), and the transfer of a grant funded National Incident Management System (NIMS) position (\$125,000) from the Office of Emergency Management (OEM) to the Fire Department, partially offset by the removal of one-time funding for FY 2013 additional County Board approved holidays (\$55,000).</li> </ul>	1.0

<b>Fiscal Year</b>	<b>Description</b>	<b>FTEs</b>
	<ul style="list-style-type: none"><li>▪ Increased operating equipment funded by the Four-For-Life grant (\$76,842).</li><li>▪ Decreased annual expense for the maintenance and replacement of County vehicles (\$45,368).</li><li>▪ Decreased protective clothing charges for recruit class (\$4,889).</li><li>▪ Fee revenues increased due to higher projections in Falls Church reimbursements based on the FY 2014 budget for services provided by the County (\$117,532).</li><li>▪ Grant revenues increased due to the Four-For-Life grant (\$76,842) and the transfer of the NIMS grant from OEM to the Fire Department (\$125,000).</li><li>▪ Increased ambulance transport fee revenue (\$300,000).</li></ul>	