



## ARLINGTON COUNTY, VIRGINIA

**County Board Agenda Item  
Meeting of October 23, 2010**

**DATE:** October 19, 2010

**SUBJECT:** Fiscal Year (FY) 2010 Closeout and Reappropriation into FY 2011

### **C. M. RECOMMENDATIONS:**

1. Adopt the revised FY 2010 County government appropriation resolution shown on Attachment 1.
2. Allocate from the FY 2010 General Fund Balance the following amounts based on County Board policy, prior actions of the County Board, and staff evaluations:
  - a. \$12,811,007 for the FY 2011 budget, already appropriated in April 2010 as part of the FY 2011 adopted budget;
  - b. \$35,050,026 to the General Fund Operating Reserve: \$30,769,734 in existing reserves, \$1,608,209 from one-time funds identified at FY 2011 budget adoption, \$282,239 in FY 2010 closeout funding, and \$2,389,844 to increase the reserve from 3.50 percent to 3.75 percent of the General Fund budget in FY 2011;
  - c. \$5,000,000 to the County's Self Insurance Reserve;
  - d. \$21,221,635 net to affordable housing programs from unexpended FY 2010 Affordable Housing Investment Fund allocations and loan repayments, and appropriate to Non-Departmental (101.91102) (\$24,469,929 expense, \$3,248,294 HUD Home revenue);
  - e. \$663,804 to the FreshAIRE program funded by the remaining balance of expenditure savings and tax revenue from FY 2010, and appropriate to the Department of Environmental Services (101.40002);
  - f. \$3,032,049 in restricted revenue from seized assets, and appropriate \$84,839 to the Commonwealth Attorney (101.20701) and \$2,947,210 to Police (101.31423);

County Manager:

*BMD/mjs*

**33.**

Staff: Mark Schwartz, Director, Department of Management and Finance  
Richard Stephenson, Budget Director, Department of Management and Finance  
Colleen Donnelly, Revenue Analyst, Department of Management & Finance

- g. \$33,218,860 from the FY 2010 General Fund Balance to the Schools for unspent appropriations, revenue increases based on the FY 2010 revenue sharing agreement, and the Schools share of the General Fund Operating reserve.
3. Allocate \$1,012,911 to restore funding for the employee furlough day approved as part of the FY 2011 adopted budget and appropriate to Non-Departmental (101.91102).
4. Amend the FY 2011 County Budget by approving the appropriations in Attachment 2. This attachment includes an encumbrance carryover of \$150,176 and a net General Fund carryover (expense minus revenue) of \$4,731,271 for incomplete projects.
5. Allocate \$13,942,559 to FY 2011 pay-as-you go capital and appropriate to Fund 313 as a transfer to capital from the General Fund (101.91107);
6. Allocate \$1,925,000 to FY 2011 for a contingent for projects unforeseen at FY 2011 budget adoption and appropriate to Non-Departmental (101.91102).
7. Allocate \$1,250,000 to FY 2012 to fund one-time expenses relating to an additional Fire recruit class, technology or energy investment opportunities to achieve ongoing savings or other FY 2012 one-time expenses (e.g. additional election costs).
8. Allocate \$3,000,000 to FY 2012 to fund the ongoing cost of the market pay adjustment approved effective January 2010. This funding is the remaining balance from \$6.0 million allocated as part of FY 2009 closeout for FY 2011 and FY 2012 employee compensation.

**ISSUE:** How should funds available from FY 2010 be used?

**SUMMARY:** The FY 2010 adopted budget included \$19.8 million in budget reductions and eliminated 96 positions. During FY 2010 a hiring freeze remained in place. In addition, early retirement and buyout packages were offered to staff to achieve additional savings. Even after absorbing the costs of the employee separation packages and the unusually high costs for snow removal, departments saved over \$18.4 million. The County ended FY 2010 with a balanced budget and final tax revenues were within 0.68% of the third quarter report provided to the County Board. This record of fiscal prudence was the result of the work, each day, of County staff who performed at their best under trying budgetary limitations as community expectations remained high.

With FY 2010 completed, the County's Fund Balance stands at \$137.0 million. The bulk of these funds reflect the normal year-to-year carry over of funds related to reserves that the County maintains, and other commitments and projects that cross fiscal years. The Manager recommends that the Fund Balance be allocated as follows:

- \$37.7 million to remain in the fund balance for amounts previously allocated by the Board to meet self-insurance needs and the General Fund Operating Reserve

- \$2.4 million to increase County reserve levels from 3.5% to 3.75% of General Fund.
- \$33.2 million (net) for Arlington Public Schools for their FY 2010 expenditure savings, their share of local tax revenue above budget per the Revenue Sharing Agreement, and less the Schools contribution to the General Fund operating reserve
- \$21.2 million to carryover balances available in the Affordable Housing Investment Fund (AHIF)
- \$12.8 million for allocations adopted as part of the FY 2011 budget. These include new amounts for a budget stabilization fund, compensation (ongoing impact of FY 2010 market pay adjustment, and FY 2011 lump sum payment), PAYG, School enrollment, the Affordable Housing Investment Fund (AHIF), street light conversion, OEM radio maintenance, and a number of other adjustments included in the Board's April 24, 2010 adoption resolution.
- \$4.9 million for FY 2010 encumbrances and incomplete or high priority projects.
- \$13.9 million to PAYG for maintenance capital and funding needed in FY 2011.
- \$1.9 million to a Non-Departmental contingent for unforeseen projects including studies, technology, and completion of projects previously authorized by the County Board.
- \$3.0 million, set-aside at FY 2009 closeout, for the FY 2012 impact from the market pay adjustment approved effective January 2010.
- \$3.0 million for restricted revenue from seized assets forfeitures
- \$1.3 million to be set-aside for one-time FY 2012 budget pressure needs. These costs include a second Fire recruit class and one-time up front investments in technology or energy products or other one-time FY 2012 expenses.
- \$0.7 million to carryover encumbered and committed balances available from FreshAIRE.
- \$1.0 million to "buy back" the furlough day included in the Adopted FY 2011 budget.

The recommendation to "buy back" the furlough day is especially important given the extraordinary efforts of County staff to save funds during the just completed fiscal year.

**DISCUSSION:** This fiscal status report summarizes the results of County and School finances for the previous fiscal year. The report highlights actual expenditure and revenue results compared to the budget plan as revised over the course of the fiscal year. Expenditures, revenues, and recommended actions are discussed on the following pages.

## **Expenditures**

General Fund FY 2010 expenditures, including transfers to other funds, totaled \$951.1 million. The unexpended appropriations include \$6.4 million in grants that carry across fiscal years included in FY 2010 appropriations (Attachment 2D). The grants and projects that cross fiscal years are a typical and expected occurrence. Fiscal years form an arbitrary construct for accounting purposes. County services, however, operate continuously and funding for a significant number of activities will transcend fiscal years.

Other major areas which contributed to the General Fund expenditure savings include School transfer expenditures savings (\$33.7 million), AHIF balances (\$18.2 million), and \$18.4 million in departmental savings.

Four departments did not achieve expenditure savings in FY 2010:

- Treasurer’s Office (\$354,667): Staffing needs for new ACE financial system implemented in FY 2010 and leave payouts associated with several employees departing County service.
- Electoral Board Office (\$56,847): The June 8, 2010 Republican Primary was not included in the FY 2010 budget. The costs of this primary resulted in over-expenditure by the Electoral Board.
- County Attorney’s Office (\$1,154,725): Legal costs and expenses including consultants, expert witnesses, filing fees, court reporters, copying costs, and outside legal counsel related to law suits and other transactions the County was involved in during FY 2010.
- Department of Technology Services (\$51,595): Leave payouts associated with several employees departing County service.

## Revenues

Actual General Fund revenues, excluding fund balance, were \$949.7 million for FY 2010, compared with a revised budget of \$948.7 million.

In April 2010, the Board was presented with third quarter revenue projections for FY 2010 which accounted for anticipated declines in fines, permits, interest income, sales tax, meals tax, transient occupancy, and real estate tax. The County’s budget stabilization fund mitigated the impact of these revenues declines on the overall operating budget. Budget savings on the expenditure side ensured the County was fiscally sound in FY 2010.

Final tax revenues were within 0.68% of the Third Quarter estimates. Real estate tax revenue was less than one percent (0.8%) higher than the third quarter projections presented to the Board. The table below shows budgeted tax revenue, 3rd quarter projections and FY 2010 actual tax revenues receipts for the major tax categories.

**FY 2010 Revised Budget and 3<sup>rd</sup> Quarter Projections to Actual Tax Revenues**

	<b>Budgeted Revenue</b>	<b>3rd Quarter Projection</b>	<b>Actual Revenue</b>	<b>\$ Change (3<sup>rd</sup> Quarter to Actual)</b>	<b>% Change (3<sup>rd</sup> Quarter To Actual)</b>
Real Estate	\$494,089,553	\$497,272,070	\$501,453,946	\$4,181,876	0.84%
Personal Property	92,498,049	94,600,000	93,046,854	(1,553,146)	(1.64%)
BPOL	58,297,761	58,600,000	58,611,239	11,239	0.02%
Sales	36,450,000	35,600,000	35,954,703	354,703	1.00%
Transient	22,200,000	20,300,000	20,809,560	509,560	2.51%
Meals Tax	30,498,124	28,500,000	29,048,450	548,450	1.92%
Other taxes	35,405,000	35,880,000	37,087,396	1,207,396	3.37%
<b>Totals</b>	<b>769,438,487</b>	<b>770,752,070</b>	<b>776,012,148</b>	<b>5,260,078</b>	<b>0.68%</b>

Non-tax revenue — including fees, fines, grants and interest — was approximately \$1.0 million over what was presented to the Board in April 2010 for third quarter projections.

### **Recommended County Board Actions**

The following describe the recommended allocation or appropriation of all committed fund balances for the FY 2010 Close-Out.

County Manager's (C.M.) Recommendation 2a. - \$12.8 million for fund balance set-aside as a part of the FY 2011 adopted budget. The County Board set aside anticipated expenditure savings/excess revenue from FY 2010 when it adopted the FY 2011 budget in April 2010. This included \$2.3 million for the Budget Stabilization Fund, \$4.1 million designated for the ongoing impact of the FY 2010 market pay adjustment and a lump sum to employees at the top of their step scale, \$2.0 million designated for PAYG, \$1.8 million for School enrollment increases, \$1 million to AHIF, \$0.5 million to AHIF debt service, and \$1.1 million for various capital and miscellaneous appropriations at budget adoption.

C.M. Recommendations 2b. & 2c. - \$2.4 million to increase funding to the existing County's General Fund Operating reserve and the County's Self Insurance reserve for a total of \$40.1 million.

- As part of the County's adopted financial and debt policy, the County has made a commitment to increase reserves over a multi-year period to 5.0 percent. For FY 2011 it is recommended that the County Board continue to increase its operating reserve and use available FY 2010 Close-out funds to increase the reserve to 3.75 percent (an addition of \$2.4 million).
- The total General Fund Operating Reserve totals \$35,847,658. \$35,050,026 is set-aside in fund balance through the closeout of FY 2010 and an additional \$797,632 was allocated by the County Board with FY 2011 funds when they adopted the budget in April 2010.

C.M. Recommendation 2d. - \$21.2 million to the Affordable Housing Investment Fund (AHIF) for unspent expense balances and revenues in FY 2010. Most of these funds are already allocated to specific projects which had not been completed by the end of FY 2010.

C.M. Recommendation 2e. - \$0.7 million to fund set-asides by County Board policy for the FreshAIRE program.

C.M. Recommendation 2f. - \$3.0 million in restricted revenue from seized asset funds restricted to its use.

C.M. Recommendation 2g. - \$33.2 million to Schools for unspent expense balances. By agreement, the Schools retain all unspent budgeted expenditures and their share of local tax revenue above budget from the prior fiscal year. For FY 2010, actual tax receipts were slightly more than budget however the net carryover after adjusting for the Schools contribution to the General Fund operating reserve requires a small portion of the Schools expenditure savings to be allocated to the operating reserve. The School Board is

expected to act on use of these funds at its November meeting. The County Board would then formally ratify the revised School appropriations at the December meeting.

CM Recommendation 8. - \$3.0 million, set-aside at the FY 2009 closeout, for the FY 2012 impact of the market pay adjustment approved effective January 2010.

The remainder of the fund balance, \$23.0 million, is recommended for the following items:

C.M. Recommendation 3. - \$1.0 million to restore the employee furlough day approved as part of the FY 2011 adopted budget.

C.M. Recommendation 4. - \$4.9 million for FY 2010 encumbrances and incomplete or high priority projects (see Attachment 2D).

C.M. Recommendation 5. - \$13.9 million to FY 2011 pay-as-you go capital (PAYG). The FY 2011 adopted PAYG funding is \$11,583,617. Approval of this recommendation will bring the PAYG budget level to \$25,526,176. As in prior years, this one-time funding would be allocated to a contingent for PAYG capital projects. This contingent would serve as a reserve for unanticipated capital needs (e.g., sudden roof replacement). In addition, as part of CIP adoption, the County Board asked for additional analysis of maintenance capital needs; this contingent may be used to address the results of this analysis and other pending capital projects that do not qualify for bond funding or cannot wait for the next bond cycle. PAYG funds are generally not a substitute for bond funding; they are typically used for improvements that have a shorter useful life (from 3 years up to 10 years) than bond-funded projects and typically smaller in dollar amount.

C.M. Recommendation 6. - \$1.9 million to FY 2011 to a Non-Departmental contingent for unforeseen projects. This contingent would be allocated by the County Manager to meet expenses arising from projects unforeseen at budget adoption, including costs of studies, technology needs, and completion of projects previously authorized by the County Board.

C.M. Recommendation 7. - \$1.3 million set-aside for FY 2012 one-time budget items. Based on projected attrition and mandatory retirement due to DROP participation, the Fire Department will require an additional recruit class in FY 2012. There may also be other one-time expenditures identified in FY 2012 that would achieve long term expenditure savings or efficiencies if investment were made in technology or energy alternatives. In addition, it is anticipated that there could be as many as four elections in FY 2012 that the Electoral Board will have to prepare for and staff.

**FISCAL IMPACT:** Approving the recommendations in this report will ratify final appropriations for FY 2010 fulfilling all County obligations and use of one-time funds to meet critical priorities.

## FY 2010 APPROPRIATION RESOLUTION

BE IT RESOLVED BY THE COUNTY BOARD OF ARLINGTON COUNTY, VIRGINIA, THAT THE FOLLOWING APPROPRIATIONS ARE HEREBY ADOPTED FOR THE FISCAL YEAR 2010 AND THAT ANY SURPLUS FOR GENERAL COUNTY PURPOSES REMAINING AT THE END OF THE FISCAL YEAR SHALL RETURN TO THE GENERAL FUND OF THE COUNTY.

### GENERAL FUND:

COUNTY BOARD.....	1,023,423
COUNTY MANAGER.....	4,687,840
MANAGEMENT AND FINANCE.....	5,275,667
HUMAN RESOURCES.....	6,617,223
DEPARTMENT OF TECHNOLOGY SERVICES.....	14,231,617
COUNTY ATTORNEY.....	3,956,636
CIRCUIT COURT.....	3,035,935
DISTRICT COURT.....	197,398
JUVENILE AND DOMESTIC RELATIONS COURT.....	5,191,914
COMMONWEALTH'S ATTORNEY.....	3,632,652
OFFICE OF THE MAGISTRATE.....	69,708
SHERIFF.....	33,964,970
COMMISSIONER OF REVENUE.....	4,906,742
TREASURER.....	6,300,047
ELECTORAL BOARD.....	839,422
POLICE.....	54,904,209
EMERGENCY MANAGEMENT.....	8,152,557
FIRE.....	47,137,986
ENVIRONMENTAL SERVICES.....	73,276,430
HUMAN SERVICES.....	108,138,231
LIBRARIES.....	11,708,778
ECONOMIC DEVELOPMENT.....	3,480,588
COMMUNITY PLANNING, HOUSING & DEV.....	9,202,954
PARKS, RECREATION AND CULTURAL RES.....	34,711,629
NON-DEPARTMENTAL.....	60,821,516
DEBT SERVICE.....	52,344,983
REGIONAL CONTRIBUTIONS.....	7,937,785
METRO.....	20,518,770
<b>TOTAL GENERAL GOVERNMENT APPROPRIATION.....</b>	<b>\$586,267,610</b>

### OTHER OPERATING FUNDS:

TRAVEL, TOURISM & PROMOTION.....	1,235,038
UTILITIES.....	80,855,243
ROSSLYN BUSINESS IMPROVEMENT DIST.....	3,133,717
CRYSTAL CITY BUSINESS IMPROVEMENT DIST.....	2,242,195
COMMUNITY DEVELOPMENT.....	2,079,927
SECTION 8.....	16,450,419
CPHD DEVELOPMENT FUND.....	9,859,221
AUTOMOTIVE EQUIPMENT.....	2,936,499
PRINTING.....	270,490
JAIL INDUSTRIES.....	101,562
BALLSTON GARAGE.....	3,229,794
BALLSTON GARAGE - 8TH LEVEL.....	110,024
<b>TOTAL OTHER OPERATING FUNDS.....</b>	<b>\$122,504,129</b>

GENERAL CAPITAL PROJECTS FUND:

CABLE TV.....	2,265,219
TECHNOLOGY SERVICES.....	10,343,837
ENVIRONMENTAL SERVICES:	
Government Facilities.....	17,277,988
Facilities Maintenance.....	9,550,238
Transportation.....	22,868,701
Environmental Planning.....	1,478,863
HUMAN SERVICES.....	969,886
ECONOMIC DEVELOPMENT.....	945,588
COLUMBIA PIKE REDEVELOPMENT.....	1,223,063
PARKS, RECREATION & CULTURAL RESOURCES.....	15,149,917
COMMUNITY PLANNING, HSG & DEVELOPMENT.....	638,445
REGIONAL CONTRIBUTIONS.....	28,707,168
TOTAL GENERAL CAPITAL PROJECTS FUND.....	\$111,418,913

NON-GENERAL FUND CAPITAL FUNDS:

STREET AND HIGHWAY BOND.....	7,705,275
NEIGHBORHOOD CONSERVATION BOND.....	13,518,358
PUBLIC RECREATION FACILITIES BOND.....	36,449,216
FIRE STATION BOND.....	7,989,275
STORMWATER FUND.....	13,323,339
TRANSPORTATION INVESTMENT FUND.....	44,217,024
LIBRARIES BOND.....	3,577,949
TRANSIT FACILITIES BOND.....	14,165,379
GOVERNMENT FACILITY.....	175,053
UTILITIES CONSTRUCTION.....	149,886,351
WATER DISTRIBUTION BOND.....	838,035
SANITARY SEWER BOND.....	15,784,091
WASTE TREATMENT BOND.....	55,140,142
TRADES CENTER BOND .....	7,619
EMERGENCY COMMUNICATIONS CENTER BOND.....	8,578,740
TOTAL NON-GENERAL FUND CAPITAL.....	\$371,355,846
TOTAL CAPITAL FUNDS.....	\$482,774,759



## FY 2011 County Budget Appropriations

### FY 2010 CLOSEOUT ADJUSTMENTS AFFECTING FY 2011 APPROPRIATION LEVELS

- A. **RECOMMENDATION:** Reappropriate in FY 2011 County purchase orders, incomplete projects, carryover capital and operating projects, and revenues to be received from federal, state and other sources as summarized in Attachments 2A, 2B, 2C, and 2D.

**EXPLANATION:** The purchase orders summarized in Attachments 2A, 2B, and 2C were placed in FY 2010 or earlier fiscal years, the goods and services had been delivered by the end of the year but invoices were not received in time for processing in FY 2010. Attachments 2A, 2B, 2C, and 2D also summarize and detail appropriations, expenditures, incomplete projects and other projects or programs recommended for funding in FY 2011. This action also identifies those appropriations of federal, state and other revenues approved by the County Board in FY 2010 that had not been received or expended as of the close of FY 2010. Incomplete projects were, for the most part, funded in FY 2010 but unable to be completed by the close of the fiscal year.

- B. **RECOMMENDATION:** Increase the FY 2011 General Capital Projects Fund (313) appropriation by \$3,894,225 to reflect revenues received during FY 2010 but not previously appropriated (Attachment 2C).

**EXPLANATION:** During FY 2010, revenues of \$3,894,225 were received for one-time uses as well as various on-going projects where the County was eligible for reimbursement by developers and other public or private parties as listed below. State revenues include Congestion Mitigation & Air Quality (CMAQ) projects, traffic signal communications network projects, State Water Quality Improvement projects and VDOT reimbursements for various transportation projects. Cable revenue includes Comcast and Verizon payments towards PEG and INET costs.

State & Federal Revenue	2,622,374
Developer Contributions	307,814
Cable TV Receipts	862,541
Project Receipts & Fines	101,496
Total	<hr/> \$3,894,225

- C. **RECOMMENDATION:** Increase the FY 2011 County Utility Construction Fund (519) appropriation by \$13,935,225 to reflect revenue received during FY 2010 but not previously appropriated (Attachment 2C).

**EXPLANATION:** During FY 2010 the County Utility Pay-As-You-Go Construction Fund (519) received \$13,935,225. Included is revenue received from inter-jurisdictional partners based on sewage processed for neighboring jurisdictions, interest revenue earned on Utility Fund cash balances, and infrastructure availability fees. The FY 2010 revenue related to Utility (PAYG) projects is broken out as follows:

Inter-jurisdictional Sewage Processing Revenue	\$15,329,090
Interest Revenue	205,745
Infrastructure Availability Fees	-1,599,610
Total	\$13,935,225

- D. **RECOMMENDATION:** Increase the FY 2011 Stormwater Management Fund (321) appropriation by \$631,441 to reflect revenue received during FY 2010 but not previously appropriated (Attachment 2C).

**EXPLANATION:** Actual revenue received as a result of the increase to the sanitary district tax from \$0.01 to \$0.013 per \$100 of assessed real property value was \$631,441 more than budgeted in FY 2010. These funds have been transferred to the Stormwater Management Fund and need to be appropriated so they can be allocated to projects.

### **MISCELLANEOUS FY 2011 SUPPLEMENTAL BUDGET ADJUSTMENTS:**

- E. **RECOMMENDATION:** Transfer \$120,483 and 1.0 FTE from the FY 2011 operating expenses of the Commissioner of Revenue (101.14201) to the FY 2011 operating expenses for the Department of Technology Services (101.13123).

**EXPLANATION:** The Department of Technology Services (DTS) and the Office of the Commissioner of the Revenue (COR) have agreed that an Information Systems Analyst III position be transferred from the Commissioner's Office to DTS. With the implementation of the Assessment and Collection Enterprise system (ACE) this position is now needed for the enterprise-wide support function in the central technology office now that the Commissioner of Revenue's office has replaced the legacy tax assessment and collection systems.

- F. RECOMMENDATION:** Appropriate \$100,000 from the Trust and Agency fund related to Penrose Square Site Plan (799.61X2) to the General Capital fund for the Parks and Recreation project (313.80001).

**EXPLANATION:** The Penrose Square site condition required the developer to contribute \$100,000 toward the design, construction, and/or development of the public square. This contribution was deposited in the Trust and Agency fund and should now be appropriated to the General Capital fund to be used towards related costs identified with the Penrose Square project.

- G. RECOMMENDATION:** Appropriate \$974,686 in State Criminal Alien Assistance Program (SCAAP) funds from the U.S. Department of Justice (101.364900) to the Sheriff's Office (101.22301).

**EXPLANATION:** The State Criminal Alien Assistance Program is a yearly federal grant to help selected local jurisdictions. The grant funds received are for sentenced undocumented criminal aliens in the Detention Facility. These funds will be used to offset expenditures to purchase a variety of new and replacement equipment in the Detention Facility.

- H. RECOMMENDATION:** Appropriate \$56,840 from the Virginia Office of Emergency Medical Services (101.364900) to the Fire Department (101.34401) for the purchase of ten Stryker Power Pro emergency cots (stretchers).

**EXPLANATION:** The Fire Department applied for and received a 50% matching state grant to purchase 10 stretchers (one for each of the Medic Units). The total cost to purchase the 10 stretchers is \$113,680. The state and County share is \$56,840 each. The funding for the County's share is recommended as an incomplete project in attachment 2D.

The stretchers are battery operated and can raise and lower a patient on the stretcher. The goal is to reduce the number of back and musculoskeletal injuries associated with lifting, loading and moving patients on the Department's current non-powered stretchers. In 2009, the department experienced a 50% increase in injuries associated with lifting and moving patients using the current stretchers. Eleven employees were injured, with a loss of 68 work days and \$49,662 in associated medical costs. According to research and surveys, agencies that switched to the Stryker Pro Cots experienced a 98% reduction in stretcher related injuries. The Department believes this product will significantly decrease the number of injuries to our providers and ultimately reduce the likelihood of prematurely ending a provider's ability to provide emergency medical services to the citizens of Arlington County.

- I. RECOMMENDATION:** Appropriate \$39,067 from the Virginia Department of Fire Programs (101.364300) to the Fire Department (101.34301) for training.

**EXPLANATION:** The Fire Department includes Fire Programs grant funding in the base budget each year. This \$39,067 is in addition to the \$499,416 already included in the FY 2011 budget. Fire Programs grant funds are to be used solely for fire service purposes to pay for training, fire fighting equipment, protective clothing and prevention. These additional funds will be used for training.

- J. RECOMMENDATION:** Appropriate \$63,525 from the Virginia Department of Health (101.364902) to the Fire Department (101.34301) for training.

**EXPLANATION:** The Fire Department includes Four-for-Life grant funding in the base budget each year. This \$63,525 is in addition to the \$76,000 already included in the FY 2011 budget. Four-for-Life grant funds are to be used solely for Emergency Medical Service purposes to pay for training, equipment and supplies. These additional funds will be used for training.

- K. RECOMMENDATION:** Allocate \$1,463,178 from Non-Departmental (101.91102) to the General Fund departments, as shown in Attachment 2E, to increase departmental appropriations for the County's share of the health insurance rate increase included in the FY 2011 adopted budget.

**EXPLANATION:** As part of the FY 2011 adopted budget, funding was included to increase the County's contribution for employee health insurance by five percent. The funding was included in the adopted budget as a lump sum amount, budgeted in Non-Departmental. This action will reduce Non-Departmental and increase the budgets of the General Fund departments by their proportionate share of the increase.

- L. RECOMMENDATION:** Revise the adopted budget and appropriation figures for the General Capital and Utilities Capital funds, reflecting a General Capital appropriation of \$11,583,617 and a Utilities Capital appropriation of \$13,074,924.

- M. EXPLANATION:** The General Capital and Utilities Capital budget and appropriation funds displayed in the FY 2011 adopted budget resolution were reversed. This action makes a technical correction to the adopted resolutions. All figures displayed in the FY 2011 Adopted Budget (book and online) are correct.

- N. RECOMMENDATION:** Increase the FY 2011 Rosslyn Business Improvement District Fund (204) appropriation by \$12,180 with funds from FY 2010 unreserved fund balance.

**EXPLANATION:** The Rosslyn Business Improvement District fund has fund balances in excess of those required by agreement (5%). The appropriated

funds will be held in a contingent account within the BID fund to address unanticipated program or administrative expenses.

- O. RECOMMENDATION:** Appropriate the third year's funding for a U.S. Department of Justice grant (101.374900) of \$55,473 to the following County departments: \$13,067 to the Police Department (101.31202), \$13,067 to the Commonwealth Attorney's Office (101.20701), and \$29,339 to the Department of Human Services (101.56305).

**EXPLANATION:** Project PEACE was awarded federal funding from the Grants to Encourage Arrest Policies and Enforcement of Protection Order Program in FY 2009. This three year award created three positions dedicated to addressing domestic violence, with one position each in the Police Department, the Commonwealth Attorney's Office and Doorways for Women and Families (funded through the Department of Human Services). Additionally, this grant provides funding for the production of materials for Spanish-speaking victims and survivors of domestic violence, education and training and the development of a system to coordinate data across multiple agencies. This is the appropriation for the remainder of the third and final year of funding for the grant. The funding is for two months (July and August) in FY 2011.

- P. RECOMMENDATION:** Appropriate \$258,700 from the Virginia Department of Criminal Justice Services (101.364902) to the Fire Department (101.34201) for equipment and training.

**EXPLANATION:** This grant is funded by the U.S. Department of Homeland Security through the Virginia Department of Emergency Management to assist state and local Police and Fire Departments in preventing or responding to potential acts of terrorism. These funds are awarded to the department's Bomb Squad Unit to provide equipment and training to respond regionally to multiple simultaneous incidents and improvised devices that contain chemical, biological, or radiological components.

- Q. RECOMMENDATION:** Allocate \$5,000 from the Affordable Housing Investment Fund (101.495130) to the Buckingham Hardship Fund (101.456300).

**EXPLANATION:** These funds will be used to assist with relocation efforts for vested tenants in the Buckingham Villages area impacted by the ongoing construction.

- R. RECOMMENDATION:** De-appropriate \$150,000 in gifts and donation revenue (101.359910) and \$150,000 in expenses (101.89000) from the FY 2011 operating budget for Artisphere.

**EXPLANATION:** At the request of the County and per the executed memorandum of understanding (MOU), the Rosslyn BID has agreed to hold

back \$150,000 of its FY 2011 contribution and use those funds to directly support Artisphere operations in order to achieve some savings. To keep the Artisphere budget balanced, FY 2011 operating expenses must be reduced equally. Overall operations and management of Artisphere will not be impacted.

- S. **RECOMMENDATION:** Authorize the County Manager to accept a \$75,000 grant from the Department of Homeland Security for Self Contained Breathing Apparatus (SCBA) Hydro Testing (794.91261).

**EXPLANATION:** This is a regional Urban Areas Security Initiative (UASI) grant the Fire Department is managing. In 2005 the department managed a regional UASI grant that provided funds to purchase SCBA for local jurisdictions. These SCBA are required to undergo hydrostatic testing every five years. The \$75,000 grant is to pay for the testing.

- T. **RECOMMENDATION:** Appropriate \$26,541 from Virginia Department of Environmental Quality (DEQ) State Litter Prevention and Recycling grant funds (101.364903) to the Department of Environmental Services (101.44020) to support litter prevention and recycling programs.

**EXPLANATION:** DEQ provides annual non-competitive State Litter Prevention and Recycling Grants to support local programs. Grants are funded by a tax on the distribution of beverage containers and distributed based on a formula that includes road mileage and population. The grant will be used in support of Arlingtonians for a Clean Environment and other litter prevention and recycling efforts such as the purchase of litter collection and recycling containers and the preparation and distribution of education and outreach materials.

- U. **RECOMMENDATION:** Allocate \$73,428.48 from the Bane Trust and Agency account (799.359910.91276.0000.0000.BANE) to the Arlington Community Foundation account established by the Friends of the Library as an endowment to the purchase of library materials. The Arlington Community Foundation is a tax exempt public charity.

**EXPLANATION:** In FY 2010, the County received a bequest from the Mary Evelyn Bane estate in the amount of \$73,428.48 in an insurance annuity and savings bonds. These funds were deposited into a County trust and agency account until it could be determined how the estate donation would be best used. Fifteen years ago, the Friends of the Library established the endowment fund with the Arlington Community Foundation to deposit donations in order to create an account which would generate interest income to purchase library material on an ongoing basis. The goal is to fund the endowment to \$1 million and then begin purchasing materials for the Arlington County library system with the investment income. It is recommended that the estate bequest be

deposited into this trustee account. With this deposit the endowment fund will have approximately \$973,430 (or 95%) toward the goal of \$1 million.

- V. **RECOMMENDATION:** Reduce the Libraries General Fund budget (101.60305) by \$100,000 and appropriate \$100,000 to the Pay-As-You-Go capital fund (313.91105.ILS) for the Integrated Library System. In addition, appropriate \$68,530 from the Arlington Public Schools and \$90,000 from Friends of the Library to the Pay-As-You-Go capital fund (313.91105.ILS) for the Integrated Library System.

**EXPLANATION:** The Arlington Public Library (APL) and Arlington Public Schools' Library Media Services (APS) initiated the procurement of a new shared Integrated Library System because the contract with the current vendor was set to expire in May 2010. The new system provides greater functionality in the catalogue, materials management, and patron account management as well as savings in the long run due to lower maintenance costs. A portion of the capital funding for the new system is coming from the Libraries operating budget (\$100,000), the Arlington Public Schools (\$68,530) and Friends of the Library (\$90,000). Additional funding is requested in an incomplete project request (attachment 2D).

- W. **RECOMMENDATION:** Authorize the County Manager to accept a \$160,000 grant from the Department of Homeland Security for the Bomb Team Sustainment (794.91261).

**EXPLANATION:** This is a regional Urban Areas Security Initiative (UASI) grant the Fire Department is managing. In 2005, Bomb Teams within the region received a UASI grant to purchase robots and Chemical or Biological, Radiological Assessment (CoBRA) software. This grant provides funding for maintenance of the robots and upgrades to the CoBRA software.

- X. **RECOMMENDATION:** De-allocate \$1,500,000 from the allocated portion of the Affordable Housing Investment Fund (101.456300) to the unallocated portion of the Affordable Housing Investment Fund (101.495130.91102).

**EXPLANATION:** Debt service for Buckingham Village 3 will be less than anticipated in FY 2011 due to refinancing of the project note with Bank of America. Staff recommends de-allocating \$1,500,000 of the Buckingham Village 3 debt service allocation so that these funds are available for other AHIF projects.

- Y. **RECOMMENDATION:** Appropriate \$300,000 from the Stormwater Management Fund (321) to the Neighborhood Conservation Fund (316.72301) per the adopted FY 2011-2016 Capital Improvement Program (CIP) board report of June 15, 2010 under summary item 7b.

**EXPLANATION:** Per the adopted CIP board action, the Stormwater Management Fund is to allocate \$0.3 million in Fiscal Year 2011 to the Neighborhood Conservation (NC) Fund to cover storm sewer/drainage improvements related to NC projects. This action will increase the NC budget to cover the related costs.

- Z. RECOMMENDATION:** Appropriate \$50,000 from the Trust and Agency Watershed Management Fund (799.8074) to the Stormwater Management Fund (321.47224).

**EXPLANATION:** As part of the FY 2011 adopted budget, stormwater related costs in the General Fund were transferred to the Stormwater Management Fund. The \$50,000 from the Watershed Management Fund is an annual appropriation to help pay for stormwater management, stream restoration and other programs to protect water quality. This amount, previously appropriated in the General Fund, should now be appropriated in the Stormwater Management Fund.

- AA. RECOMMENDATION:** Appropriate \$8,328 from the PRCR Cultural Affairs Division Cultural Center Trust and Agency Account (799.91279.0000.0000.6074) to PRCR Artisphere FY 2011 revenue and expenses (101.89010) for Artisphere general operations and programming.

**EXPLANATION:** These funds were previously donated to support Artisphere operations.

- BB. RECOMMENDATION:** Appropriate \$175,000 from the PRCR Cultural Affairs Division Rental Program Trust and Agency Account (799.91279.0000.0000.6071) to PRCR Artisphere FY 2011 revenue and expenses (101.89010) for the purchase of furnishings, finishes and equipment (FFE) related to the outfitting of Artisphere.

**EXPLANATION:** Funds from this trust and agency account were generated by the Rosslyn Spectrum rentals (now part of Artisphere) for the purpose of providing ongoing support for arts facilities in Rosslyn. Funds will be used to cover FFE costs related to the opening of Artisphere. This includes furniture, signage and wayfinding, computers and peripherals, and software.

- CC. RECOMMENDATION:** Approve the following contractual changes related to the design and construction of Artisphere:

1. Approve an increase to the funding for the construction of the Arlington County Cultural Center (Cultural Center) in the amount of \$122,500 for a total construction authorization of \$4,349,898. This amount includes the Landlord's 5% construction management fee.



2. Approve an increase of \$119,640 to Contract No. 346-09 with The Lukmire Partnership (TLP) for a total contract authorization of \$650,718.

3. Authorize the Purchasing Agent to amend Contract 346-09, subject to approval by the County Attorney.

**EXPLANATION:** This is a request to reallocate funds within the approved Artisphere budget for increased design and construction costs of the Cultural Center based on (1) reassignment of work to the design and construction contractors of work originally planned to be done by others and (2) to provide for significant variations in site conditions. There is no net fiscal impact to the County Board approved funding of \$6.7 million for capital costs, authorized in June 2009. As the project developed, the County management team determined that the schedule-critical nature of the project made it necessary for the details of design and installation of these elements be performed by the execution team in place. This was done by reallocating funds from other project categories and contingencies.

**DD. RECOMMENDATION:** Reduce the Utilities Operating Fund budget (503) by \$4,620,000 million and appropriate \$4,200,000 million to the Pay-As-You-Go capital fund (519.43543) for the Reservoir Supply Phase II project, and appropriate \$420,000 to the Pay-As-You-Go capital fund (519.43544) for sewer expansion on Columbia Pike.

**EXPLANATION:** The Utilities Fund ended FY 2010 with budgetary savings due to higher than anticipated water and sewer rate revenue, lower than anticipated debt service (in part due to better cashflow forecasting of capital needs at the WPCP), and miscellaneous personnel and non-personnel savings across its bureaus. These one-time savings would be reallocated to fund water and sewer capital projects including the Williamsburg Boulevard water main, which is part of the Reservoir Supply Phase II project, and sewer expansion work that will be associated with the development of Columbia Pike. The 36-inch water main project along Williamsburg Boulevard will run from North Glebe Road to to Minor Hill Reservoir. This project was in the adopted FY 2011 – FY 2016 CIP, and this reappropriation will allow it to be completed sooner than originally scheduled. This water main will provide redundancy for the existing 24-inch water main built in the early 1940's. Construction will begin in FY 2012, with funds being carried forward at the end of FY 2011.

FY 2010 GENERAL FUND SUMMARY - EXPENDITURES, ENCUMBRANCES & REVISED APPROPRIATION

GENERAL FUND OPERATING (101)	REVISED		EXPENDITURES (OVER)/UNDER		ENCUMBRANCES (Pos)	FINAL APPROPRIATION
	APPROPRIATION	EXPENDITURES	REVISSED	REVISSED		
County Board	1,068,878	1,023,423	45,455	-	-	1,023,423
County Manager	4,716,506	4,687,840	28,666	-	-	4,687,840
Management and Finance	5,420,321	5,275,667	144,654	-	-	5,275,667
Human Resources	7,292,076	6,590,459	701,617	26,764	-	6,617,223
Technology Services	14,180,022	14,231,617	(51,595)	-	-	14,231,617
County Attorney	2,801,911	3,956,636	(1,154,725)	-	-	3,956,636
Circuit Court	3,072,539	3,035,935	36,604	-	-	3,035,935
General District Court	274,499	197,398	77,101	-	-	197,398
Juvenile & Domestic Relations Court	5,601,013	5,191,914	409,099	-	-	5,191,914
Commonwealth Attorney	3,862,747	3,632,652	230,095	-	-	3,632,652
Office of the Magistrate	96,123	69,708	26,415	-	-	69,708
Sheriff	34,548,321	33,964,970	583,351	-	-	33,964,970
Commissioner of Revenue	4,981,238	4,906,742	74,496	-	-	4,906,742
Treasurer	5,945,380	6,300,047	(354,667)	-	-	6,300,047
Electoral Board	758,242	815,089	(56,847)	24,333	-	839,422
Police	60,525,093	54,894,210	5,630,883	9,999	-	54,904,209
Office of Emergency Management	9,752,491	8,152,557	1,599,934	-	-	8,152,557
Fire	47,901,054	47,137,986	763,068	-	-	47,137,986
Environmental Services	74,185,237	73,187,350	997,887	89,080	-	73,276,430
Human Services	115,313,823	108,138,231	7,175,592	-	-	108,138,231
Libraries	12,289,549	11,708,778	580,771	-	-	11,708,778
Economic Development	3,708,248	3,480,588	227,660	-	-	3,480,588
Community Planning, Housing & Development	9,866,235	9,202,954	663,281	-	-	9,202,954
Parks, Recreation & Cultural Resources	34,749,076	34,711,629	37,447	-	-	34,711,629
<b>Subtotal, Operating Departments</b>	<b>462,910,622</b>	<b>444,494,380</b>	<b>18,416,242</b>	<b>150,176</b>	<b>150,176</b>	<b>444,644,556</b>
Non-Departmental	108,990,852	60,821,516	48,169,336	-	-	60,821,516
Debt Service	52,237,976	52,344,983	(107,007)	-	-	52,344,983
Regionals	7,999,333	7,937,785	61,548	-	-	7,937,785
Metro	20,518,770	20,518,770	-	-	-	20,518,770
<b>Total General Government</b>	<b>652,657,553</b>	<b>586,117,434</b>	<b>66,540,120</b>	<b>150,176</b>	<b>150,176</b>	<b>586,267,610</b>
<b>GENERAL FUND TRANSFERS:</b>						
Travel and Tourism Promotion (202)	247,000	247,000	-	-	-	247,000
Automotive Equipment (609)	27,611	27,611	-	-	-	27,611
Printing (611)	207,699	207,699	-	-	-	207,699
General Capital Projects (313)	21,349,543	21,349,543	-	-	-	21,349,543
Schools Operating (880)	321,280,855	293,401,561	27,879,294	-	-	293,401,561
School Cafeteria (881)	684,808	-	684,808	-	-	-
Schools Community Activities (882)	7,833,271	6,843,758	989,513	-	-	6,843,758
Schools Construction (886)	11,191,808	9,542,723	1,649,085	-	-	9,542,723
Schools Debt Service Fund (888)	34,093,067	31,431,220	2,661,847	-	-	31,431,220
Schools Comprehensive Services Act Fund (889)	1,807,500	1,964,832	(157,332)	-	-	1,964,832
<b>Total Interfund Transfers</b>	<b>398,723,162</b>	<b>365,015,947</b>	<b>33,707,215</b>	<b>-</b>	<b>-</b>	<b>365,015,947</b>
<b>Total General Fund Exp and Interfund Transfers</b>	<b>1,051,380,715</b>	<b>951,133,381</b>	<b>100,247,335</b>	<b>150,176</b>	<b>150,176</b>	<b>951,283,557</b>

**FY 2010 OTHER OPERATING FUNDS - EXPENDITURES/TRANSFERS, ENCUMBRANCES & REVISED APPROPRIATION**

	REVISED APPROPRIATION	EXPENDITURES/ TRANSFERS	PO ENCUMBRANCES	FINAL APPROPRIATION
TRAVEL, TOUR AND PROMO FUND (202)	1,482,138	1,235,038	-	1,235,038
ROSSLYN BUSINESS IMPROVEMENT DISTRICT (204)	3,156,597	3,133,717	-	3,133,717
CRYSTAL CITY BUSINESS IMPROVEMENT DIST. (205)	2,259,742	2,242,195	-	2,242,195
COMMUNITY DEVELOPMENT FUND (206)	3,848,854	2,079,927	-	2,079,927
SECTION 8 (208)	15,801,006	16,450,419	-	16,450,419
UTILITIES OPERATING FUND (503)	85,851,231	80,848,513	6,730	80,855,243
BALLSTON GARAGE (540)	4,851,192	3,160,944	68,850	3,229,794
BALLSTON GARAGE - 8th LEVEL (548)	44,340	88,384	21,640	110,024
CPHD DEVELOPMENT FUND (570)	12,814,198	9,859,221	-	9,859,221
AUTOMOTIVE EQUIPMENT FUND (609)	6,408,719	2,936,499	-	2,936,499
PRINTING (611)	227,062	270,490	-	270,490
JAIL INDUSTRIES (612)	-	101,562	-	101,562
TOTAL OTHER FUNDS	136,745,079	122,406,909	97,220	122,504,129

## Other County Funds Summary

The table on the prior page indicates the budget and actual expenditures in FY 2010 for each of the non-General Fund, non-capital other operating funds.

Most other County funds were within budget, with four exceptions.

The Printing Fund expenses were \$43,428 higher than budgeted due to postage requirements for mailings late in the fiscal year that will not be charged back to departments until FY 2011. In FY 2011, chargebacks to departments will exceed postage expenses to balance the fund.

The Ballston Garage Fund – 8<sup>th</sup> Level – exceeded budget by \$44,044 due to snow removal and higher than anticipated maintenance and cleaning costs. There is a sufficient balance in the fund to cover the expenses.

The Section 8 Fund's revenues and expenditures were \$649,413 over budget due to higher than expected housing assistance payments. These housing assistance payments are fully funded by the Federal Department of Housing and Urban Development.

The Jail Industries fund expenditures exceeded budget by \$101,562 due primarily to the loss of a contract with the Department of Parks, Recreation, and Cultural Resources (PRCR). The Jail Industry operation was transferred to the Sheriff's budget in the FY 2011 adopted budget.

All other funds came in under budget. The following highlights other significant underexpenditures.

The FY 2010 fund balance for the Utilities Fund increased by \$4.6 million. Revenues were slightly higher than expected, due to earnings on investments, higher-than-budgeted revenues from water and sewer rates, an increase in late fees, and higher than anticipated revenues from connection and discontinuation of service fees. These revenues were slightly offset by lower-than budgeted revenues from Interjurisdictional Partners and other miscellaneous revenues. Expenditures at the end of FY 2010 were approximately \$5 million less than budgeted.

The Stormwater Management Fund ended FY 2010 with a balance of \$10.7 million to be appropriated into FY 2011(attachment 2C). This balance will be used for stormwater drainage improvement projects, environmental quality projects to include Four Mile Run Restoration Master Plan, and maintenance of stormwater infrastructure as identified in the County's adopted FY 2011 - FY 2016 Capital Improvement Program. This funding will also support the technical consulting services required to update the County's Stormwater Master Plan and for staff and operational expenses associated with the

County's comprehensive stormwater management program. This mandatory program is required by State and federal regulations that are designed to protect and improve the quality of local streams, the Potomac River, and the Chesapeake Bay.

The Transportation Investment Fund ended FY 2010 with a balance of \$42.0 million to be appropriated into FY 2011 (attachment 2C). This amount will cover needed reserves as well as being applied to major upcoming transportation projects such as the Rosslyn Station Access Improvement Project (starting construction in the fall of 2010), Crystal City/Potomac Yard transportation improvements, the Columbia Pike streetcar, as well as ongoing programs such as ART bus purchases and transportation systems and traffic signals.

EXPENDITURES FOR FISCAL YEAR ENDING JUNE 30, 2010  
Pre-Audit

GENERAL CAPITAL PROGRAM (FUND 313)	REVISED		FINAL		PO		TOTAL	
	APPROPRIATION	UNAPPROPRIATED REVENUES	APPROPRIATIONS	APPROPRIATIONS	ENCUMBRANCES	INCOMPLETE PROJECTS	CARRYOVER	CARRYOVER
CABLE TV (13002)	1,402,678	862,541	2,265,219	2,265,219	387,511	-	1,877,708	1,877,708
DTS (13003, 13301)	10,343,837	-	10,343,837	10,343,837	8,143,888	665,199	1,534,750	2,199,949
DES - Transportation (43501,1,1-28)	19,849,547	3,019,154	22,868,701	22,868,701	6,928,295	10,798,248	5,142,158	15,940,406
DES - Government Facilities (43563)	19,121,578	12,530	19,134,108	19,134,108	11,622,972	2,119,864	5,391,272	7,511,136
Internal Financing (43563, 0000) <sup>1</sup>	(1,856,120)	-	(1,856,120)	(1,856,120)	-264,834	-	(1,591,286)	(1,591,286)
DES - Facilities Maintenance (43564)	9,550,238	-	9,550,238	9,550,238	5,500,192	627,830	3,422,216	4,050,046
DES - Environmental Planning (44001)	1,478,863	-	1,478,863	1,478,863	55,819	65,117	1,357,927	1,423,044
DHS - Information Services Bureau (54105)	969,886	-	969,886	969,886	956,874	-	13,012	13,012
AED - Real Estate Development (71004)	945,588	-	945,588	945,588	34,944	5,128	905,516	910,644
CPHD - Columbia Pike (72106)	1,223,063	-	1,223,063	1,223,063	153,805	43,153	1,026,105	1,069,258
CPHD - Neighborhood Conservation (72301, 72304)	638,445	-	638,445	638,445	587,078	12,939	38,428	51,367
PRCR (80001, 82002)	15,149,917	-	15,149,917	15,149,917	5,492,335	2,509,956	7,147,626	9,657,582
Regionals / Non-Department (91102-6)	28,707,168	-	28,707,168	28,707,168	20,217,937	-	8,489,231	8,489,231
<b>TOTAL GENERAL CAPITAL PROGRAM</b>	<b>107,524,688</b>	<b>3,894,225</b>	<b>111,418,913</b>	<b>111,418,913</b>	<b>59,816,816</b>	<b>16,847,434</b>	<b>34,754,663</b>	<b>51,602,097</b>

COUNTY BOND, IDA AND UTILITY FUND CAPITAL PROJECTS (FUND 314-333, 519, 543-546)	MODIFIED		REVISED		PO		TOTAL	
	APPROPRIATION	UNAPPROPRIATED REVENUES	APPROPRIATIONS	APPROPRIATIONS	EXPENSES	ENCUMBRANCES	INCOMPLETE PROJECTS	CARRYOVER
STREET AND HIGHWAY (FUND 314)	7,705,275	-	7,705,275	7,705,275	3,980,110	2,341,073	1,384,092	3,725,165
COMMUNITY CONSERVATION (FUND 316)	6,629,053	-	6,629,053	6,629,053	5,287,136	1,256,500	85,417	1,341,917
CPHD	6,889,305	-	6,889,305	6,889,305	1,410,217	642,062	4,837,026	5,479,088
DES	13,518,358	-	13,518,358	13,518,358	6,697,353	1,898,562	4,922,443	6,821,005
Fund 316 Total	175,053	-	175,053	175,053	121,041	4,691	49,321	54,012
GOVERNMENT FACILITY (FUND 317)	20,385,730	37,470	20,423,200	20,423,200	6,885,858	2,515,905	11,021,437	13,537,342
UTILITIES - CONSTRUCTION (FUND 519)	31,374,136	(1,599,610)	29,774,526	29,774,526	5,367,050	3,504,391	20,903,085	24,407,476
DES Water & Sewer Non-Expansion - 43542	74,527,923	15,074,244	89,602,167	89,602,167	74,420,993	15,181,174	15,181,174	15,181,174
DES Water & Sewer Expansion - 43543 & 43544	9,663,337	423,121	10,086,458	10,086,458	6,502,381	-	3,584,077	3,584,077
DES WPCP Non-Expansion - 43545	13,935,126	-	13,935,126	13,935,126	93,176,282	6,020,296	50,689,773	56,710,069
Fund 519 Total	12,691,898	631,441	13,323,339	13,323,339	2,661,620	767,546	9,894,173	10,661,719
STORMWATER MANAGEMENT FUND (FUND 321)	36,449,216	-	36,449,216	36,449,216	5,323,372	3,666,438	27,459,406	31,125,844
PARKS AND RECREATION ( FUND 324)	7,989,275	-	7,989,275	7,989,275	1,820,584	4,366,382	1,802,309	6,168,691
FIRE STATION BOND (FUND 326)	3,577,949	-	3,577,949	3,577,949	2,425,930	52,773	1,099,246	1,152,019
LIBRARY BOND (FUND 329)	44,885,018	(667,994)	44,217,024	44,217,024	2,243,960	2,462,116	39,510,948	41,973,064
TRANSPORTATION INVESTMENT FUND (FUND 331)	14,165,379	-	14,165,379	14,165,379	9,000,000	-	5,165,379	5,165,379
TRANSIT FACILITIES (FUND 333)	838,035	-	838,035	838,035	838,035	-	-	-
WATER DISTRIBUTION (FUND 525)	15,784,091	-	15,784,091	15,784,091	2,573,926	11,456,176	1,753,989	13,210,165
SANITARY SEWER BOND (FUND 528)	55,140,142	-	55,140,142	55,140,142	23,985,515	16,345,955	14,808,672	31,154,627
WASTE TREATMENT PLANT (FUND 530)	7,619	-	7,619	7,619	7,619	-	-	-
TRADES CENTER (FUND 543)	8,578,740	-	8,578,740	8,578,740	203,825	658,851	7,716,064	8,374,915
EMERGENCY COMMUNICATIONS CENTER (546)								
<b>TOTAL COUNTY BOND, IDA &amp; UTILITIES CAPITAL</b>	<b>357,457,174</b>	<b>13,898,672</b>	<b>371,355,846</b>	<b>371,355,846</b>	<b>155,059,172</b>	<b>50,040,859</b>	<b>166,255,815</b>	<b>216,296,674</b>

FOOTNOTES AND EXPLANATORY COMMENTS:

- Internal Financing expenditures could include fund transfers, paygo and expenditure credits.
  - Modified appropriation is current year budget (Paygo) + carryover from previous fiscal year + supplemental appropriation (such as bond sale) made during the year
  - Unappropriated revenues recommendation included in close-out board report.
- (3) Incomplete projects is the total of the revised appropriation minus expenditures and encumbrances.  
Reference: Financial Reports Pre-Audit

<b>FY 2010 INCOMPLETE PROJECTS REQUEST LIST</b>			
<b>FUND / DEPARTMENT / PROJECT</b>	<b>EXPENDITURES</b>	<b>REVENUES</b>	<b>NET CARRY</b>
<b>GENERAL FUND:</b>			
<b>County Board</b>			
Fire Safe File Storage	4,998	-	4,998
<b>Subtotal</b>	<b>4,998</b>	<b>-</b>	<b>4,998</b>
<b>County Manager's Office</b>			
Severance Cost	125,000	-	125,000
<b>Subtotal</b>	<b>125,000</b>	<b>-</b>	<b>125,000</b>
<b>County Attorney</b>			
Outside Legal Services	500,000	-	500,000
<b>Subtotal</b>	<b>500,000</b>	<b>-</b>	<b>500,000</b>
<b>Department of Technology Services</b>			
Email Stabilization/Recovery Costs	296,404	-	296,404
<b>Subtotal</b>	<b>296,404</b>	<b>-</b>	<b>296,404</b>
<b>Circuit Court</b>			
Redaction of Sensitive Information from Legal Court Filings (e.g. wills and marriage licenses)	327,000	-	327,000
<b>Subtotal</b>	<b>327,000</b>	<b>-</b>	<b>327,000</b>
<b>Juvenile &amp; Domestic Relations Court</b>			
FY 2009 Earmark Grant	239,207	239,207	-
NOVA Regional Gang Task Force Supplement	7,241	7,241	-
<b>Subtotal</b>	<b>246,448</b>	<b>246,448</b>	<b>-</b>
<b>Police Department</b>			
FY 2009 Recovery Justice Assistance Grant	69,291	69,291	-
FY 2007/8 Recovery Justice Assistance Grant	7,737	7,737	-
FY 2009 Armored Vehicle Grant	285,000	285,000	-
FY 2010 DMV Grant	24,587	24,587	-
FY 2009 Regular JAG	57,160	57,160	-
Information Technology Maintenance Contracts	256,725	-	256,725
<b>Subtotal</b>	<b>700,500</b>	<b>443,775</b>	<b>256,725</b>
<b>Office of Emergency Management</b>			
UASI 5D Volunteer Management Grant	46,222	46,222	-
UASI Regional Planner	126,453	126,453	-
VA E-911	58,979	58,979	-
Regional Hazardous Mitigation Plan	179,515	179,515	-
Incident Command System (ICS)	32,534	32,534	-
Management Performance Grant (LEMPG)	22,741	22,741	-
<b>Subtotal</b>	<b>466,444</b>	<b>466,444</b>	<b>-</b>
<b>Fire Department</b>			
Fire Programs Grant	163,893	163,893	-
FY 2009 Interoperability Grant	102,000	102,000	-
Penn State Grant	100,000	100,000	-
Stryker Power Pro Emergency Cot Grant - match	56,840	-	56,840
Personnel procedure updates	36,000	-	36,000
<b>Subtotal</b>	<b>458,733</b>	<b>365,893</b>	<b>92,840</b>

<b>FY 2010 INCOMPLETE PROJECTS REQUEST LIST</b>			
<b>FUND / DEPARTMENT / PROJECT</b>	<b>EXPENDITURES</b>	<b>REVENUES</b>	<b>NET CARRY</b>
<b>Sheriff's Office</b>			
State Criminal Alien Assistance Program (SCAAP)	504,918	504,918	-
<b>Subtotal</b>	<b>504,918</b>	<b>504,918</b>	<b>-</b>
<b>Department of Environmental Services</b>			
STAR office move - ADA updates	117,145	-	117,145
Fire Pump Testing at Four County Sites (Justice Center, Court Square West, Central Library & Signature/Shirlington)	69,000	-	69,000
Bike Sharing Project -FY2006 HOV Marketing-TERMS grant	178,413	178,413	-
Ballston Commuter Store Project	259,093	259,093	-
FY 2010 CMAQ TERM grant	2,739	2,739	-
Fresh Aire - ARRA Grant Funds	400,000	400,000	-
<b>Subtotal</b>	<b>1,026,390</b>	<b>840,245</b>	<b>186,145</b>
<b>Department of Human Services</b>			
Door thru Door-Federal Grant	307,189	307,189	-
Regional Older Adult Facility Mental Health Support Program (RAFT) - State Grant	156,150	156,150	-
Cherrydale Lease Funds	79,958	79,958	-
Crisis Stabilization - State Funds	182,144	182,144	-
Pharmacy Connect- State Funds	233,740	233,740	-
Magistrate Project - State Funds	131,147	131,147	-
Mental Health Law Reform - State Funds	125,556	125,556	-
Recovery Funds - RAFT - State Grant	7,385	7,385	-
Crisis Stabilization Funds - RAFT - State Grant	17,262	17,262	-
Discharge Assistance Program - State Grant	40,653	40,653	-
Discharge Assistance Program - Client Specific Funds - State Grant	44,702	44,702	-
Regional Discharge Assistance Program - Client Specific Funds - State Grant	29,261	29,261	-
Drunk in Public Project - State Grant	47,979	47,979	-
Substance Abuse Treatment - Federal Grant	66,081	66,081	-
Substance Abuse HIV-State Funds	91,806	91,806	-
Substance Abuse- State General Funds	83,271	83,271	-
Substance Abuse - Federal Block Grant Funds	99,398	99,398	-
National Child Advocacy Center	7,984	7,984	-
Project Peace GEAP Grant	39,037	39,037	-
Dental Grant	2,000	2,000	-
National Association of County and City Health Officials Grant	3,982	3,982	-
Parent Infant Education - Federal Grant	242,584	242,584	-
Parent Infant Education - American Recovery and Reinvestment Act Grant	142,486	142,486	-
Women, Infant and Children Breastfeeding Grant	79,987	79,987	-
American Recovery and Reinvestment Act - Immunization Grant	50,507	50,507	-
Urban Areas Security Initiative - Federal Grant	51,952	51,952	-
Homelessness Prevention and Rapid Rehousing - American Recovery and Reinvestment Act Grant	536,538	536,538	-
<b>Subtotal</b>	<b>2,900,739</b>	<b>2,900,739</b>	<b>-</b>



<b>FY 2010 INCOMPLETE PROJECTS REQUEST LIST</b>			
<b>FUND / DEPARTMENT / PROJECT</b>	<b>EXPENDITURES</b>	<b>REVENUES</b>	<b>NET CARRY</b>
<b>Department of Libraries</b>			
Matching Book Funds	25,000	-	25,000
Capital payments for the new Integrated Library System (Appropriate to PAYG)	137,697	-	137,697
<b>Subtotal</b>	<b>162,697</b>	<b>-</b>	<b>162,697</b>
<b>Economic Development</b>			
General Services Administration -- GSA (Revenue received in FY 2009)	45,296	-	45,296
BRAC 1 (2007-2008)	25,765	25,765	-
BRAC 3 (2010) includes 2.0 FTEs	84,359	84,359	-
Virginia National Defense Industrial Authority -- VNDIA BRAC support	91,345	91,345	-
<b>Subtotal</b>	<b>246,765</b>	<b>201,469</b>	<b>45,296</b>
<b>Dept. of Community Planning, Housing &amp; Dev.</b>			
Crystal City Planning	62,000	-	62,000
Community Services Block Grant	175,459	175,459	-
Economic Development Initiative	89,415	89,415	-
<b>Subtotal</b>	<b>326,874</b>	<b>264,874</b>	<b>62,000</b>
<b>Dept. of Parks, Recreation and Cultural Resources</b>			
National Park Service's American Battlefield Protection Program Grant (NPS ABPP).	60,000	60,000	-
AmeriCorps State Program Grant	22,197	22,197	-
Virginia Department of Aging American Recovery and Reinvestment Act Grant	16,798	16,798	-
National Recreation and Park Association (NRPA) Grant - ACHIEVE grant to enhance the overall health and livability of Arlington County.	24,589	24,589	-
Artisphere - FY 2010 Remaining Expense Offset by Revenue Adjustment	328,755	-	328,755
<b>Subtotal</b>	<b>452,339</b>	<b>123,584</b>	<b>328,755</b>
<b>Non-Departmental</b>			
Master Lease Funding	2,343,411	-	2,343,411
<b>Subtotal</b>	<b>2,343,411</b>	<b>-</b>	<b>2,343,411</b>
<b>GENERAL FUND TOTAL:</b>	<b>11,089,660</b>	<b>6,358,389</b>	<b>4,731,271</b>
<b>TRAVEL &amp; TOURISM FUND</b>			
Touch Screen Kiosks for Five Locations	79,680	-	79,680
Web Site Development	31,000	-	31,000
Kiosk Building -- Crystal City	87,500	-	87,500
Brochure Displays -- Shirlington Library, Courthouse Plaza, Arlington Cultural Center	2,100	-	2,100
<b>TRAVEL &amp; TOURISM FUND TOTAL</b>	<b>200,280</b>	<b>-</b>	<b>200,280</b>
<b>COMM. DEV. FUND TOTAL:</b>	<b>1,860,584</b>	<b>1,860,584</b>	<b>-</b>

<b>FY 2010 INCOMPLETE PROJECTS REQUEST LIST</b>			
<b>FUND / DEPARTMENT / PROJECT</b>	<b>EXPENDITURES</b>	<b>REVENUES</b>	<b>NET CARRY</b>
<b>AUTOMOTIVE EQUIPMENT FUND:</b>			
Lift Replacement	384,485	-	384,485
Dump Truck (unit was not available for purchase in FY10), (6 units)	570,000	-	570,000
Fuel Tanker (unit not ordered due to FY10 Specification still in process), (1 unit)	150,000	-	150,000
Crane Truck Replacement (unit not ordered due to FY10 Specification still in process), (1 unit)	375,000	-	375,000
Utility with Canopy (unit not ordered due to FY10 Specification still in process), (1 unit)	75,000	-	75,000
Stake with Crane (unit not ordered due to FY10 Specification still in process), (1 unit)	90,000	-	90,000
Tandem Dump Truck (unit not ordered due to FY10 Specification still in process), (8 unit)	1,620,000	-	1,620,000
Leaf Collector (unit not ordered due to FY10 Specification still in process), (2 unit)	286,000	-	286,000
Refuse Medium (unit not ordered due to FY10 Specification still in process), (1 unit)	97,000	-	97,000
Pick-up Extended Cab 4wheel Dr. (unit not ordered due to FY10 Specification still in process), (1 unit)	42,500	-	42,500
Van (unit not ordered due to FY10 Specification still in process), (1 unit)	37,500	-	37,500
Unmark Sedan (unit not ordered due to FY10 Specification still in process), (1 unit)	25,000	-	25,000
Road Tractor (unit not ordered due to FY10 Specification still in process), (1 unit)	99,000	-	99,000
Dump Trailer for Road Tractor (unit not ordered due to FY10 Specification still in process), (1 unit)	47,000	-	47,000
Tail Gate Roller (unit not ordered due to FY10 Specification still in process), (1 unit)	18,000	-	18,000
Soil Compressor (unit not ordered due to FY10 Specification still in process), (1 unit)	18,000	-	18,000
<b>AUTOMOTIVE EQUIPMENT FUND TOTAL:</b>	<b>3,934,485</b>	<b>-</b>	<b>3,934,485</b>
<b>TOTAL OTHER FUNDS:</b>	<b>5,995,349</b>	<b>1,860,584</b>	<b>4,134,765</b>
<b>GRAND TOTAL ALL FUNDS:</b>	<b>17,085,009</b>	<b>8,218,973</b>	<b>8,866,036</b>

## FY 2011 County Health Insurance Adjustments, By Department

Department	Total Adjustment
County Board	3,867
County Manager	16,700
Department of Management and Finance	21,758
Human Resources Department	19,944
Department of Technology Services	35,168
County Attorney's Office	6,812
Commissioner of Revenue	28,091
Treasurer	29,245
Electoral Board	3,323
Circuit Court	11,543
General District Court	854
Juvenile and Domestic Relations District Court	20,716
Commonwealth's Attorney	14,522
Sheriff	133,144
Police Department	238,397
Office of Emergency Management	29,707
Fire Department	184,170
Department of Environmental Services	177,855
Department of Human Services	268,278
Libraries	43,004
Arlington Economic Development	9,259
Dept. of Community Planning, Housing & Dev.	40,056
Dept. of Parks, Recreation & Cultural Resources	126,765
 Subtotal	 1,463,178
 Non-Departmental	 (1,463,178)
 Net General Fund Adjustment	 0

**ARLINGTON COUNTY, VIRGINIA  
GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE  
FOR THE FISCAL YEAR ENDED JUNE 30, 2010  
(Unaudited)**

Revenues	949,722,832	
Expenditures	951,133,381	
Excess of revenues and other financing sources over expenditures and transfers out		(1,410,549)
Fund Balance July 1, 2009		138,419,847
Fund Balance June 30, 2010		
Reserve for Encumbrances	150,176	
Reserve for Self Insurance	5,000,000	
Designated for Operating Reserve	35,050,026	
Designated for FY 2011 School Budget	33,218,860	
Designated for FY 2011 Adopted Budget	12,811,007	
Designated for Incomplete Projects (incl. seized assets)	9,688,320	
Designated for Affordable Housing	21,221,635	
Designated for FreshAIRE	663,804	
Designated for FY 2011 Capital (PAYG)	13,942,559	
Designated for Employee Furlough Day Re-funding	1,012,911	
Designated for FY 2012 One-time Expenditures	1,250,000	
Designated for FY 2012 Compensation	3,000,000	
Fund Balance June 30, 2010		<u>137,009,298</u>